



### **TERMS AND CONDITIONS**

- All class fees must be paid in full by the end of the second week of each term by cash or BACS. Payment is made per half-term, and we do not accept partial term payments.
- Fees are reviewed annually in August. We reserve the right to change fees giving no less than six weeks' notice.
- No refunds are given unless a class is cancelled by The Studio.
- Registration forms must be filled in and submitted prior to attendance at a class.
- The Studio management reserve the right to restructure any class at any given time without notice.
- You must notify us of any changes to contact details or medical information to enable us to keep up-to-date information for the safety of your child.
- Students participate at their own risk and are obliged to inform The Studio staff of any existing injuries or medical conditions along with emergency contact information.
- The Studio will from time to time take photographs and film footage of students during class time. If you do not wish for your child to be photographed or filmed, please indicate on the registration form otherwise permission is assumed.
- Staff are not responsible for students when they leave the teaching space to go to the toilet during lesson times.
- The Studio asks that all participants abide by the Health & Safety requirements of the venue.
- The Studio accepts no responsibility for any loss of property or personal injury during class times.
- The Studio reserves the right to refuse entry to classes at their discretion.
- The Studio reserves the right to substitute teachers without notice.
- For health and safety purposes correct footwear and clothing must be worn at all time. No jewellery is to be worn in class and it is recommended that hair is tied back off the face. There should be no eating or chewing gum during classes.
- Once a child is settled with us it is mandatory that the correct Studio uniform is worn for every lesson.
- All students must arrive to class on time. We are only responsible for your child within the times of their class.
- Parents/Carers are not permitted in the studio during the lesson, unless stated on our timetable.
- You must pick up your child on time and pick them up inside the venue, not outside the venue.
- If a child is not toilet trained, then the parent/carers must stay on site throughout the duration of the lesson.
- We comply fully with the GDPR legislation, and a copy of our policy is held on file and can be made available upon request.
- **PHYSICAL CORRECTION/FIRST AID** There will be times when teachers use physical intervention in respect of good teaching. It must be understood by all parents and guardians of students that this is deemed necessary in the safe and effective teaching of dance/acrobatics technique. The Studio staff are trained first aiders. It is understood that first aid will be administered to students when deemed necessary and accidents and injuries recorded in the accident book.
- Attendance at a class assumes acceptance of these terms and conditions.
- **Covid-19** - If a student is showing symptoms of Covid-19 they must not come to class and follow Government guidelines.